

SOLE SOURCE PROCUREMENT REQUEST

Please complete and email to: vip@azdoa.gov

Entire document MUST be completed	
Section 1	
Requesting Agency: Department of Health Services / Arizona State Hospital	
Vendor: Pro-ACT	Estimated Cost: \$12,500
Section 2	
Brief description of materials or services: Professional Assault Crisis Training for Arizona State Hospital Staff.	
Section 3	
<p>Briefly describe why this procurement is Sole Source and why there is only a single source available: Pro-ACT is the only contractor able to perform this particular training, their name is trademarked. Pro-ACT has restrictions in place which prohibit use of Pro-ACT marks or materials other than those granted when an applicant completes training and receives certification. The Arizona State Hospital uses a "train the trainer" approach, which allows the Hospital to train it's employees at a significant cost savings. The annual cost of \$12,500 is to train up to twelve (12) participants for In-Service Instructor Restraint Certification. These participants will then be re-certified to train the remaining Hospital staff. The Arizona State Hospital is required to obtain training for their staff under Behavioral Health licensing rules, R9-20-216, that all licensed facilities provide documentation of "successful completion annually of a...Training program in crisis intervention from an organization nationally recognized for providing intervention..." This course is required for all Hospital clinical and security personnel, and an extensive course it taught to all new employees at the time of hire with shorter annual reviews for all staff.</p>	
Duration of this Sole Source procurement: Twelve months	
<p>Briefly describe the efforts made to seek other sources: The Hospital has utilized Pro-ACT as the provider of the Professional Assault Crisis Training for ten (10) years or more through a Competition Impracticable. The Hospital conducted market research of other programs of this nature and were unable to find one that was similar to the Pro-ACT training. The other programs found would require the Hospital to re-train 800+ staff members at the Hospital and the Arizona Community Protection Treatment Center (ACPTC). This would also cause changes to existing policies and practices in place at the Hospital and the ACPTC. These modifications and the concomitant organization-wide re-training and re-certification of staff would be a time consuming and costly process that is not in the Hospital or the State's best interest. By continuing the training through Pro-ACT, the Hospital will be able to re-certify staff annually. Pro-ACT provided supporting documentation verifying they are the sole source of the Professional Assault Crisis Training, which is a copywrited training program.</p>	

Send comments to the following individual:

Requesting Agency Contact Information	
Procurement Officer: Tracy Chisler	
Phone Number: 602-542-1044	Email Address: chislet@azdhs.gov

State Procurement Website Posting Information

R2- 7-E301 requires the State Procurement Administrator shall post the request on the State Procurement Office website and invite comments on the Sole Source request for five working days.

Date Posted: 4/1/09

Date Closed: 4/7/09